

Curriculum Vitae

Arun Joseph S, B.Sc, M.L.I.Sc, UGC-NET

**Librarian, Bishop Jesudasan CSI Arts and Science College,
Mulayara – 695 543, Thiruvananthapuram, Kerala.**

Associate Editor of the journal
‘ILIS Journal of Librarianship and Informatics’

Professional Summary

Knowledgeable professional librarian with more than 5 years of experience in the college library setting. Dedicated to serving the community by providing assistance in information retrieval and research techniques. Committed to promoting literacy among users by supporting reading programs and other education initiatives. Extensive knowledge about materials, research databases, e-journals, circulation, library automation and other aspects of archiving. My motto is ‘READ#Library’ (‘Reaching Every Academic Dream through Library’). My mission is to provide right information/book to the right reader at right time.

Skills

- Strong writing skills.
- Excellent oral communication skills.
- Solid organizational ability allowing me to keep the library bookshelves and materials neat and orderly.
- Committed to delivering great customer service to all library patrons when they need help.

Academic Qualification

<i>Course</i>	<i>School/College/ Institution</i>	<i>University/ Board</i>	<i>Year of Passing</i>	<i>Class/Rank/ Distinction</i>	<i>Percentage of Marks/ CGPA</i>	<i>Main/Core Subjects</i>
S.S.L.C	Samuel L.M.S.H.S.S. Parassala	Kerala	2006	Distinction	86%	Main
Higher Secondary Course	L.M.S.H.S.S. Amaravila	Kerala	2008	Distinction	82%	Biology Science
B.Sc	V.T.M.N.S.S.College. Dhanuvachapuram	Kerala	2011	Distinction	81%	Physics
Master of Library and Information Science (M.L.I.Sc - Integrated)	Department of Library and Information Science	Kerala	2013	First Class (Fourth Rank)	67%	Library and Information Science
CBSE- UGC NET	Department of Library and Information Science	UGC	2014	First	56%	Library and Information Science
Diploma in Computer Application (DCA)	S.V. Institute, Parassala	C-Dit, Kerala	2011	Distinction	66%	Computer Science
Diploma in Computer Science	B.S.S, Parassala	Bharath Sevak Samaj	2008	Distinction	68%	M.S Office
Certificate in Desktop Publishing	Phoenix Academy, Udiyankulangara	C-Dit, Kerala	2014	First	56%	Adobe Photoshop/ Pagemaker

Computer Knowledge

Operating Systems

WINDOWS-7, WINDOWS-8, UBUNTU

RDBMS

MS ACCESS 2007, CDS ISIS

**Library Management
Softwares**

LIBSYS, LIBMAS, AUTOLIB, MODERNLIB, KOHA

Work Experience

Librarian, Bishop Jesudasan CSI Arts & Science College, Mulayara, Thiruvananthapuram

August 2017 – Present

- Select and order a wide variety of materials for the college library, including books, audio-visual materials, and periodicals.
- Supporting independent research and learning.
- Promoting the library's resources to users through social media and networks.
- Created a facebook page (<https://www.facebook.com/bjcsicollegelibrary>) and website (<https://bishopjesudasancsiartssciencecollegelibrarymulayara.wordpress.com>) for library.

Assistant Librarian, Dr. Somervell Memorial CSI Medical College, Karakonam

September 2016 – August 2017

- Guided students and doctor community who were seeking information by directing them to specific library databases, unique collections, and other reference materials.
- Assisting users to use computer equipment, conduct literature searches etc.

Librarian, Ezhuthachan College of Pharmaceutical Sciences, Neyyattinkara, Trivandrum

October 2014 – September 2014

- Created a well automated pharmacy library with administrative support of four assistant librarians with my supervision.
- Assisted patrons by providing book recommendations based on interests, feedback, and answered questions about materials and information.
- Selecting, developing, cataloguing and classifying library resources.

Library Trainee , Kerala University Library

May 2012 – June 2012

- Working with other librarians, community members, and educators in the area to develop my literacy among library environment and learning programs for the professionals in the region.

Memberships

- Life Member of *Kerala Library Association (KLA)*.
- Life Member of *Kerala Library Professionals' Organisation (KELPRO)*.
- Life Member of *Institution of Librarians & Information Scientists (ILIS)*.
- Member of *Alumni Association of the Department of Library and Information Science (AADLIS)*, University of Kerala.
- **Associate Editor** of the journal '**ILIS Journal of Librarianship and Informatics**'.

Journal Articles Published

- Arun Joseph, S., Vijayakumar, K.P. (2015) Pattern of Staff – User Interaction in a University Library Environment: A Study with Special Reference to Kerala University Library. KELPRO Bulletin Vol. 19(2) P.43-55.

Workshops Attended

- Workshop on **‘Influential Communication’** organized by the Kerala Library Association (KLA) and Department of Library and Information Science (DLIS), University of Kerala on 29th August 2014.
- Workshop on **‘KOHA’** organized by the Centre for Professional Development of Kerala Library Association (KLA-CPD) during 10-11 January 2015.
- DELNET One-Day Workshop on **‘DELNET Discovery Services, Open Source Software, Communication Skills for LIS Professionals, Emerging technologies in Knowledge Management & Academic Integrity: How to Stop Plagiarism in Academic Environment’** held at Kerala University of Fisheries & Ocean Studies, Kochi on August 02, 2017
- Workshop on **‘Plagiarism’** organized by the Department of Library & Information Science (DLIS) & Alumni Association of the Department of LIS (AADLIS), University of Kerala on 20th January 2018.
- Two day National Workshop on **‘Social Media for Libraries’** organized by the Department of Library & Information Science (DLIS), University of Kerala during 23-24 March 2018 at the Computer Centre, Kerala University Senate House Campus, Thiruvananthapuram.

Seminars Participated

- Seminar on **‘Digitization of Government Gazettes’** held at Kerala State Central Library on 5th February 2013.
- KLA National Seminar on **‘New Information Technology Interfaces in Libraries and Information Centres (NITILIC)’** organized by the Kerala Library Association

(KLA) held at Seminar Hall , Kerala State Science and Technology Museum,
Thiruvananthapuram during 12-13 July 2013.